

Appraisal and Development Timeline



Goal-Setting Conference; Annual Summative Ratings
08/10/15-10/30/15
When available

Progress Conference; Request for Second Appraiser Review
1/29/16
Within 10 working days

End of Year Conference; Request for Second Appraiser Review
4/11/16-Deadline to submit to teacher
4/22/16 Conference held deadline
Within 10 working days-no later than 5/6/16

Appraisal Training
8/5/15

Fall Staff Review
11/9-16/2015

Spring Check In
2/2-9/2016

8/24/15- 9/18/15: Only Informal/ Coaching Development Walkthroughs

8/24/15- 5/25/16: Informal/ Coaching Development Walkthroughs are expected throughout the year.
9/21/15 – 5/25/16 (and/or 15 working days after the update or initial training): Appraisers at a minimum must conduct two 10 minute formal walkthroughs and two 30 minute formal observations.
Late hires starting on or after 2/6/16 will only receive at least four informal walkthroughs with written feedback

Create & Assign A Development Plan (IPDP or PPA)
Collaboratively create, revise and review plans as necessary. Compose phase memorandums for the PPA; PPAs should adhere to provided format and be uploaded within the TADS tool as prescribed.
10/30/15: IPDP submission to appraiser deadline

Measures Worksheets

9/18/15 Submitted to all Teachers
10/5/15 Acknowledged by all Teachers

Goals Worksheets/ Assessments Completed

10/19/15: Semester A Goals only
10/30/15: Year Long Goals only
2/5/16: Semester B Goals only

Results Worksheets
Submitted to Appraiser
Acknowledged by Appraiser

12/18/15: Only Semester A
5/25/16: All Teachers
1/8/16: Semester A
5/25/16: All Teachers